

MiFILE

Program Status Report

State Court Administrator Tom Boyd Michigan House Judiciary Committee Tuesday, March 8, 2022



Presentation Outline



- Program overview
- E-Filing benefits
- What is e-filing?
- Where did we start?
- What has MiFILE accomplished?
- What have we learned?
- Why are transparency and accountability important? And how has SCAO provided both?
- What is the path forward?





MiFILE Program Overview



- Good news story.
- Proud of what we have accomplished since the legislature approved the justice system filing fee at the end of 2015 and the extension of the sunset in 2019.
- Until the pandemic shift to remote proceedings, e-filing was considered the most significant change to judicial system administration since the advent of computers.
- Now, the pandemic has focused attention on how e-filing can facilitate continued and more efficient court operations even if courthouse doors are closed.

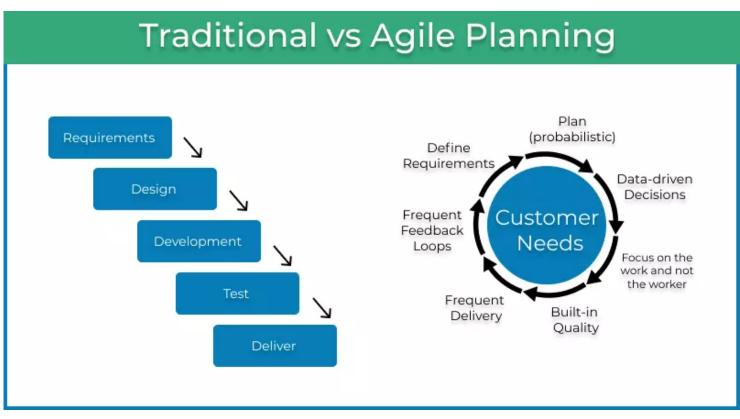


MiFILE Program Overview



Project Planning

- Driven by court and filer needs and input
- Transparent and accountable
- Commitment to agile project planning
- Addresses non-unified court system and disparities in resources





E-Filing Benefits



For Filers

- Users can file anytime from anywhere
- No costs of traveling to the clerk's office and finding parking
- No waiting in line
- No service of process fees (messengers, paper, postage)
- Same filing rules boosts efficiency and reduces mistakes

For Courts

- Clerks process less paper and need less space for storage
- Less time filing paper means more time to focus on customers
- Less manual data entry
- Electronic notices eliminate need to mail paper copies

What is e-filing?



Filing

- SCAO determines form and manner in which case initiating information should be provided.
- List of standard document types based on case-type codes.
- Extends court "virtual" hours to 24-7.

Payment

System must allow for uploading of fee waiver document.

Review Queue

- Clerk can reject documents that do not meet requirements.
- Each page must be stamped with date and time of filing.

Service of Process



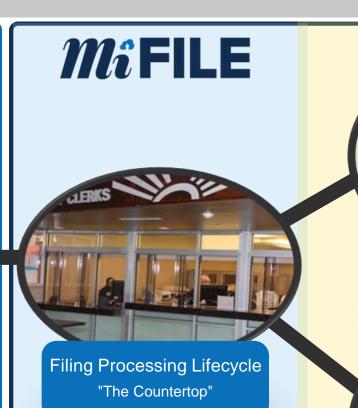
What is Mi-FILE?



TrueFiling



FILER FACING



Case Processing LifeCycle
"Someone's Desk"



Judicial Hearings LifeCycle
"The Top of the File"

Mifile DMS

File Cabinet
"The Shelves"

COURT FACING



What are the fees?



- Set in statute and range between \$5 and \$25 depending on the court and the civil action.
 - \$25 for civil actions filed in the Supreme Court, Court of Appeals, Court of Claims, circuit court, and probate court.
 - \$10 for civil actions filed in the district court, including actions for summary proceedings, except as provided below:
 - \$20 for civil actions filed in the district court if a claim for money damages is joined with a claim for relief other than money damages.
 - \$5 for civil actions in the Small Claims Division of district court.
- If the fee for filing the civil action is waived because the filer is indigent or unable to pay, the e-filing fee is waived.
- Government entities do not pay the electronic filing fee.
- Fee has not changed since the statute was enacted in 2015.



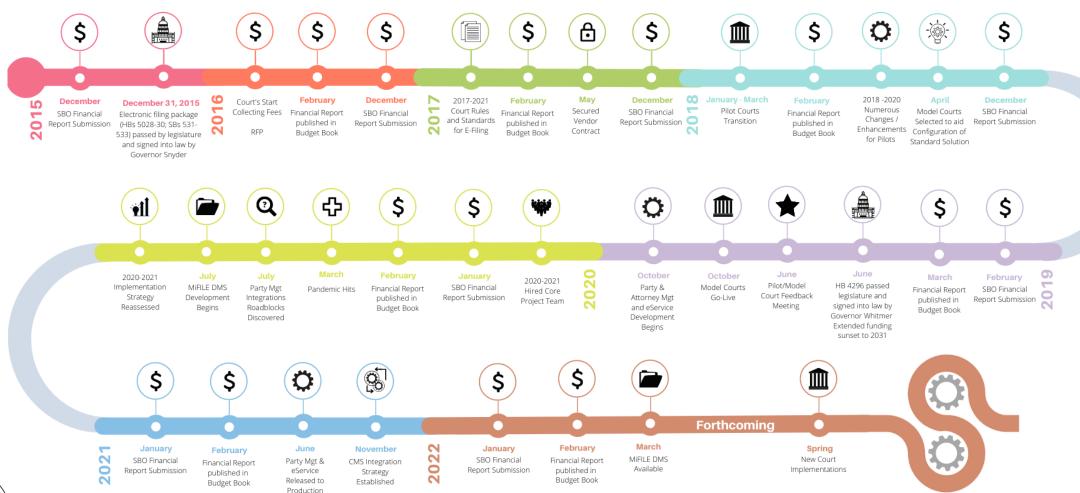


Where did we start?



Project Timeline





Project Timeline – Legislative Action



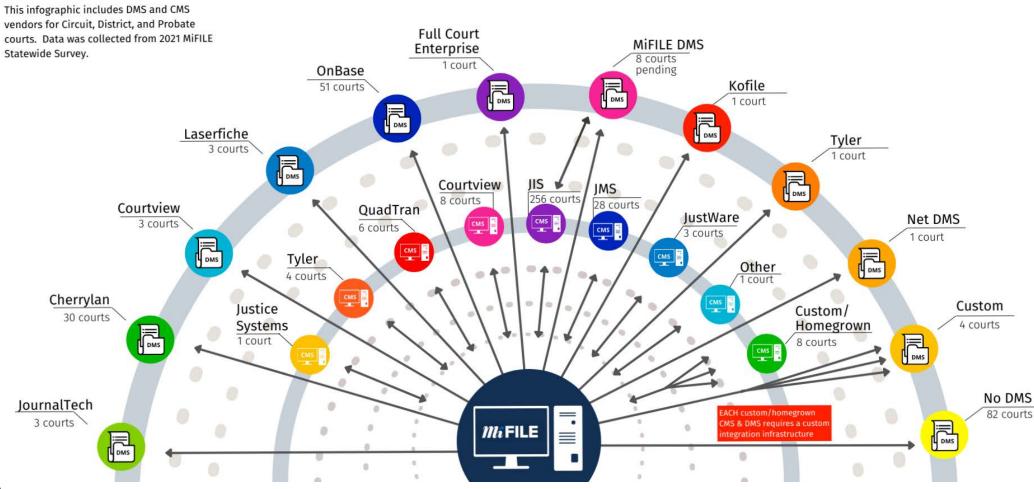
E-Filing Funding Bills

Bill No.	Sponsor	PA No.						
HB 5028	Rep. Kesto	2015 PA 230						
HB 5029	Rep. Heise	2015 PA 231						
HB 5030	Rep. Price	2015 PA 232						
SB 531	Sen. Jones	2015 PA 233						
SB 532	Sen. Proos	2015 PA 234						
SB 533	Sen. Schuitmaker	2015 PA 235						
HB 4296	Rep. Filler	2019 PA 40						



Challenge of a Non-Unified Court System







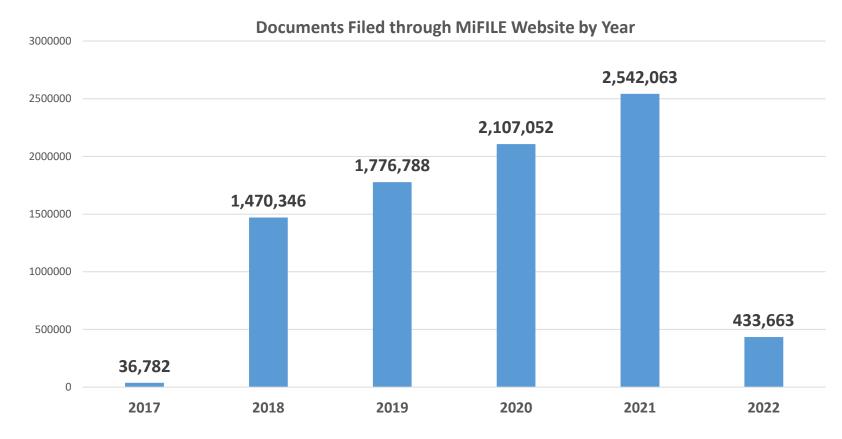
What has MiFILE accomplished?



Number of Filings is Substantial



- 8,366,694
 filings via
 MiFILE from
 2017 through
 January 31,
 2022.
- Number of filings growing each year.

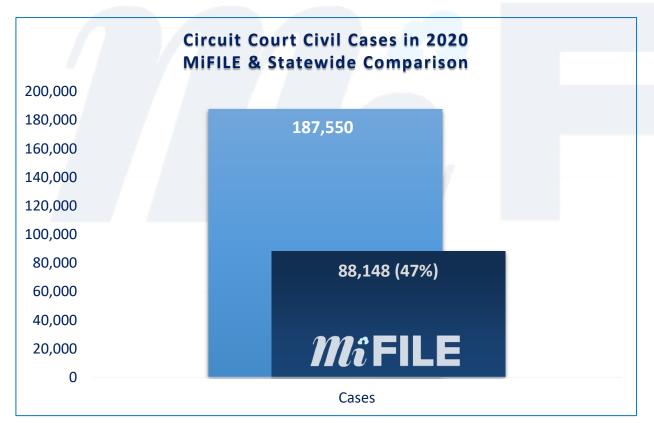


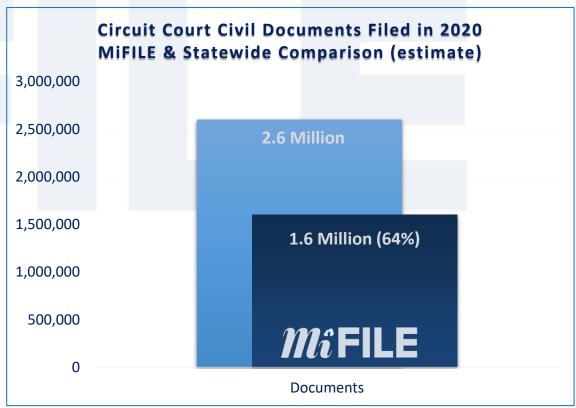




MiFILE Share of Caseload is Substantial





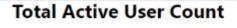


This is an estimate only. The filing estimate was calculated by looking at the caseload and filing data for Wayne, Oakland, and Washtenaw Circuit Courts in 2020, identifying the average number of filings per case type, and applying that average to the case types for each court.

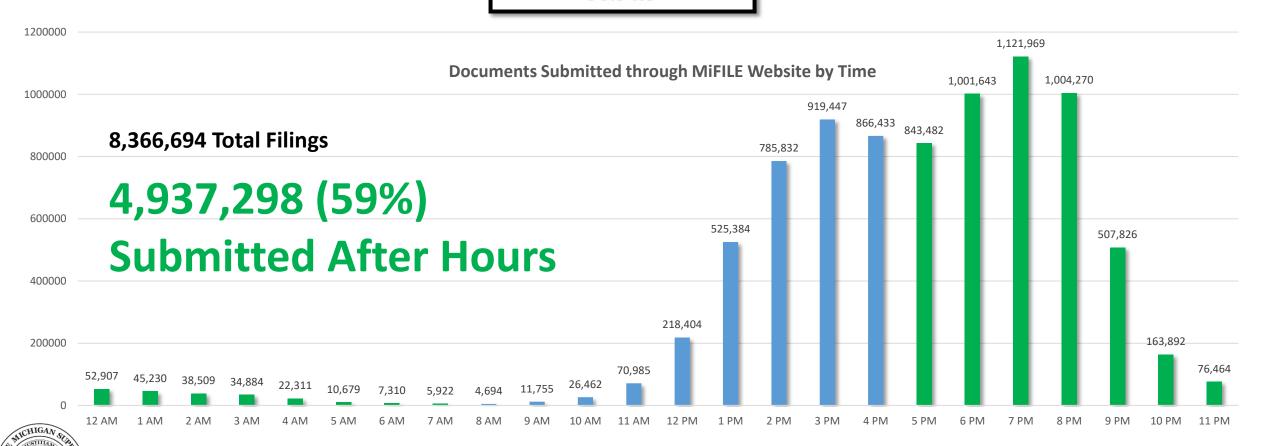


Users Value 24/7 Access to Filing





90.94K*



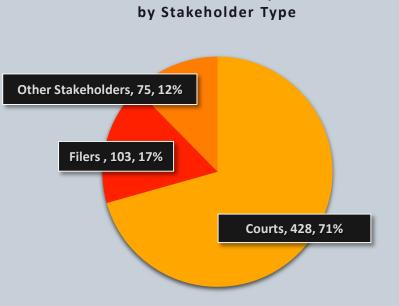
*Each selected MiFILE role (attorney, pro se, court reporter, etc.) counts as an active user.

Extensive Stakeholder Engagement

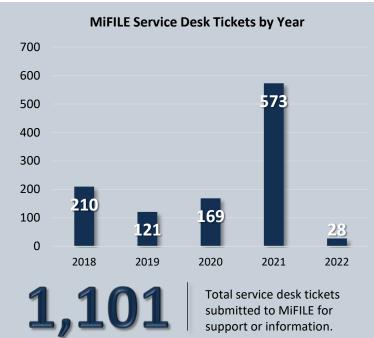








MiFILE Stakeholder Activity & Resources







What have we learned?



Lesson Learned #1



- Guiding principles are critical to drive decision-making. Otherwise ad hoc decisions to satisfy individual customers will slow progress and prevent the on-boarding of new courts.
 - i.e. Customization might make one friend but frustrate many other stakeholders (both filers and courts).
 - Standardization is critical for efficient support and a unified filer experience.
 - Guiding principles help make difficult decisions to focus on high value requirements that keep the overall project on track.



Lesson Learned #1: Guiding Principles



MiFILE Guiding Principles



Expedience

Fast Rollout to new courts



Experience
Unified and Standardized for Filers



Efficiency

Improve efficiency, accuracy and consistency for Courts



Lesson Learned #2



The pandemic enabled a change in implementation approach.







SCAO's Commitment to Transparency & Accountability



Why are Transparency & Accountability Important?



• From Day One, the MiFILE program has accounted for every penny appropriated by the Legislature.

Sec. 212. Within 14 days after the release of the executive budget recommendation, the judicial branch shall cooperate with the state budget office to provide the senate and house appropriations committee chairs, the senate and house appropriations subcommittee chairs, and the senate and house fiscal agencies with an annual report on estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures for the prior 2 fiscal years.



State Restricted Revenue and Expenditure Projections



STATE RESTRICTED REVENUE AND EXPENDITURE PROJECTIONS

2 600 000

12 800.00

STATE RESTRICTED REVENUE and EXPENDITURE PROJECTIONS

Boilerplate language in the Fiscal Year 2016 Enacted Appropriations requires an annual report, within 14 days after the release of the Executive Budget Recommendation, on estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures for the fiscal years ending September 30, 2015 and September 30, 2016.

surance licensing and regulation fees

surance provider fund

rasive species fund

erolly bus equipment fund

riterest on lawyers trust accounts

7.316.297

137,221

3.874.438

		restricted fund exp	enatures for the	nscar years endi	ng September 30,	, zu15 and Septen	per 30, 2016.																				Fiscal Year	2020 (Actual)		Fiscal Yea	r 2021 (Cu
																						Fu	nd Name			Beginning Fund Balance	Revenue	Expenditures	Available Fund Balance	Revenue	Expendi
			Fise	cal Year Ending	September 30, 2	2015	Fiscal Year Ending	g September 30,	2016													Int	emet gaming fund			0	807,561	(807,561)	0	3,525,000	(3,
	l .		Beginning			Available	_ _		railable													Int	ernet sports betting fo	und		0	799,161	(799,161)	0	3,325,000	(3,
Agency		Fund Name	Fund Balance	Revenues	Expenditures	Fund Balance	Revenues Exp	enditures Fund	Balance													Ja	l reimbursement prog	gram fund		279,476	3,666,979	(3,946,454)	0	5,900,000	(5,
Judiciary	Court Equity	Fund	0	38,877,012	(38,877,012)	0	38,500,000 (3	8,500,000)	0													Ju	dicial electronic filing	fund		9,096,785	6,244,984	(6.654.257)	8,687,511	6,124,800	(9)
Judiciary	Court Fee Fund 44,843 7,897,183 (7,851,536) 90,490 7,900,000 (7,900,000) 90,490				90,490											ST	ATE DESTRI	TED DEVEN	HE AND EYE	ENDITU	RE PROJECTI	ONS			1,827,405	3,077,200	(3,				
																									of enacted appropri				16,165,689	4,475,100	(2)
Judiciary	Court Filing/N	Notion Fees	0 1	1,320,579 STATE		D REVENUE	1,350,000 (1.350.000)	0 IECTIONS													Fie	ol Year 2019 (Acts	umb .		Fiscal Year 2	1020 (Current Year	r Estimated)	127,986	755,600	(
Judiciary	Drug Court F			O.A.			ear 2017 (Actual)			Year 2018 (Curre	t Year Estimated)	\neg						Fund Name			Bagina Fund Bal	ng Reve	nue Expen	ditures	Available Fund Balance	Revenue	Expenditures	Available Fund Balance	1	175,000	
ludiciany	Drug Fund		Fund Name		Beginning			Available	Revenue	Expenditur	Available							Insurance provider	rint		7 810 80	Contract of the Contract of th	581,670 (601	,581,670)	0	604,883,900	(904,883,900)	1	4,872,175	7,357,600	(7.
Journally	Diag Fano				Fund Balance	*		Fund balanc	*		Fund Date	ice						Intercity bus equip	ment fund			53,260	15,400	(467)	68,193	100,000	(100,000)	68.193	2,724,393	3,000,000	(3,
Judiciary	Drunk Drivin	Health insurance dains	s assessment func	1	17,206,							0						Interest on lawyers	s trust accounts			9,500	02,645	(92,145)	0	360,100	(360,100)		9,739,470	5,543,100 744,300	(3,
Judiciary	Electronic Fi	Health management fur	nds			0 1,405,	72 (1,405,572	2)	0 406,7	700 (408	700)	0						Internet garning fu	nd			0	0	0		0	0	-	2,632,703	1,751,400	(4)
Judiciary	Judicial Tech	Health professions reg.	Astory fund		13,144			STATE	RESTRICTED	REVENUE A	ND EXPENDIT	URE PROJEC	TIONS					traumet sports bet	ting fund			0	0	0	0	0	0		0 77,753		(1,
Judicialy	Fund	Health systems fees			5,280			Only contains	operating funds th	at are included in	part 1 appropriatio	ns of enacted appro	priation bills					Jail reinbursemen	t program fund			0 4	774,761 (4	274,761)	0	5,900,000	(5.900.000)		0	12,500	
		Healthy Michigan fund			21,834				Beginning		2018 (Actual)	Available		r 2019 (Current Yea	r Estimated) Available	1		Judicial electronic			40.0	78.904 8.	009,676 (9	1996,7940	9,092,785	8.250,000	(10,200,000)	7,142.76	-	695,400	
		Highway safety fund			129		Fund Name		Fund Balance	Revenue	Expenditures	Fund Balance	Revenue	Expenditures	Fund Dalance	4			vimprovement func		-			197,180	213,937	3,940,900	(3,940,900)	213.93	_	2,000,000	(2)
		Horticulture fund			34	Health manageme			0	300,000	(300,000)	0	412,700	(412,700)		STAT	E RESTRICTED					22,566 [WIT. 224 1 13	3,129			-	16,265,781		12,500	
		Human trafficking comm	mission fund			Health profession			15,313,042		(26,316,122)	22,203,763	32,277,000		27,101,363	-		Fiscal Year 2019		OILL I HOULD		Fear 2029 (BYZ Ext	mater)	-	15,554,381	4,702,100	(4,030,700)		- 0	700,000	(
		Income and assessmen	nts		2,560	Health systems fe			5,490,042 22,905,070	3,795,067	(4,191,976)	6,093,133 9,777,531	3,918,800		4,811,933 2,074,231	ime	Available Fund Balance	Revenue	Expenditures	Available Fund Balance	Revenue	Expenditures	Arallable Fund Balance	16,867)	290,238	864,200	(988,200)	212.236	291,563	60,000	
		Industry support funds			212	Healthy Michigan Highway safety fu			123,656	9,451,500	(43,214,886)	124,000	9,451,500	(9,575,400)	2,074,231	nert land	Fund basance	332,146,700	(332.146.700)	Fund balance	254,106.800	(254,106,800)	Fund datance	20,480)	0	300,000	(300,000)		4,219,202	12,107,100	(14)
		Infrastructure construct	ion fund		BC BC	Horticulture fund	~		41,894	24,200	(66, 160)	124,000	40,000			Sections.	-	466,700	(466,700)		408,700	(408,700)		(5.315)	2,335,619	9.502,200	(6.597.900)	5,139.916	128,146	235,600	(
		Insurance bureau fund			8,933	Human trafficking	commission fund		61,279		(14,220)	43,948	30,000	(30,000)	43.94	47	15.627.576	29,213,200	(24,967,100)	15,913,676	25,253,200	(25,459,500)	19.707.376	(9,236)	1,516,725	2,845,000	(3,232,600)	1,120,725			
					0,00	Income and asset			1,354,379	9,205,482	(9.994,942)	564,919	9,021,400		590,810			0			V	(4,025,500)	100000000000000000000000000000000000000	19,562)	11,170,443	3,290,800	(3,290,800)	11,170,443	-		
		Insurance continuing ec			372	Industry support to			183,377	275,078	(292,967)	165,488	278,000	(278.000)	165.486		5,490,041		(3,986,300)	5,422,541	3,968,000		5,355,041	(5,040)	5,497,099	1,276,100	(5,091,400)	1,683,796			
		Insurance licensing and			5,366	Infrastructure con			75,022		(47,900)	79.322	51,000		78.922		626,470		(30,292,000)	1,073,670	20,431,900	(30,292,000)	1,213,570	16,260)	11,469,775	1,485,500	(1,489.000)	11,460,770	4		
		Intercity bus equipment	fund		25	Insurance bureau			4,992,781	20,264,372	(19,885,394)	5,271,759	20,264,400		6,312,350	1		10,125,000	(10,125,000)		10,125,000	(10,125,000)		0	71.343	13,200	3	84.543	4		
		Interest on lawyers trus	t accounts			Insurance continu	ng education fees		490,296	654,346	(464,588)	680,052	654,300	(1,041,500)	292,852		0	36,800	(36,800)	9	38,600	(00,000)	0	12,356)	0	15,000	(15,000)		4		

7,316,300

604,003,200

355,400

(9.043.800)

(355,400)

(6.645.000)

(604,003,200



IRS debt service rebate

11,110,800

20,000,000

750,000

7.900,000

205,000

(27K.000)

(18,000,800

(780,000)

208.37

20,000,000

800,000

7,900,000

1508 000

116,000,00

243 372

10,192,781

490,295

108 177

6.192,781

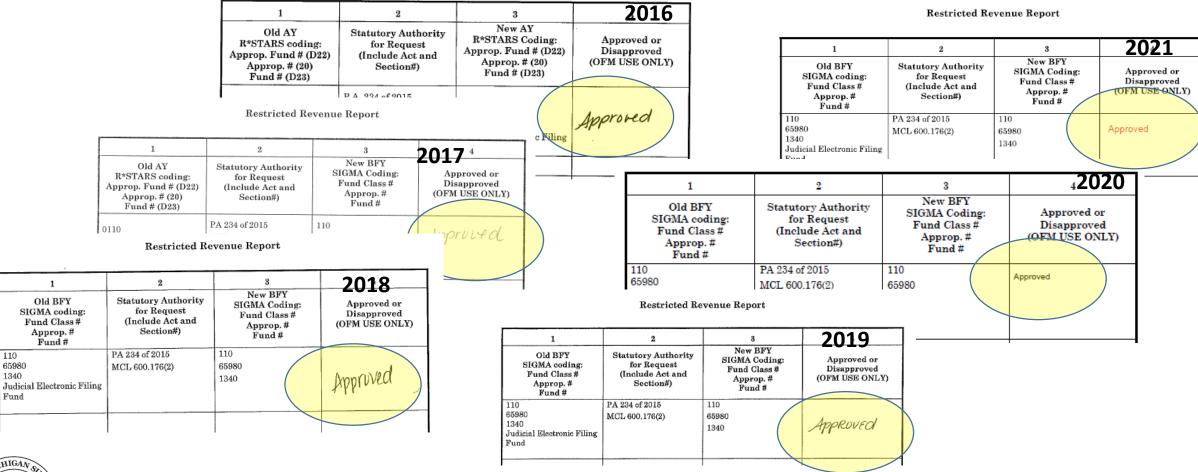
490,295

5.577,524

Restricted Revenue Reports



Restricted Revenue Report



E-Filing: By the Numbers



Michigan Supreme C	ourt								
Judicial Electronic Fili	ng Fund Revenue and Expend	litures							
				Actual	Actual	Actual	Actual	Actual	Actual
	Expense Category	Comments		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue per Year:			Ś	3,499,506	\$ 8,578,085	\$ 8,525,772	\$ 8,013,676	\$ 7,010,889	\$ 6,825,864
ран на			Ť	-,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,,,,,,,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,,,,,,,,,,	, -,,
Expenses per Year:									
	Salaries & Fringes	SCAO staff		23,201	207,191	436,999	1,595,189	1,603,685	2,126,013
	Maintenance / Support Cost	Hyland OnBase licensing maintenance and support costs					1,650,000	1,370,000	1,770,000
	Maintenance / Support Cost	Tryland Officersing maintenance and support costs					1,030,000	1,370,000	1,770,000
	Consulting	Interface developer contractors and Guidehouse (formerly PwC) project management resources		275,000	638,000	1,315,000	2,085,253	2,389,541	292,199
	Training / Education	Licensing for: learning management platform, instructional design software, video production		-	-	-	44,950	30,419	8,579
	Software / Enhancements	MiFILE solution development and enhancement		81,995	3,175,254	4,311,004	3,548,438	1,914,881	1,793,660
	CMS Integrations	Interfaces with court CMS systems, thru 3rd party vendors						51,952	28,960
	CIVIS ITILEGRATIONS	interfaces with court Civis systems, thru srd party vehicles		-	-		-	51,952	28,900
	Other Costs	Staff computers, monitors, key boards/mice, travel, software, etc.		-	20,854	39,961	71,964	59,684	35,914
	Total Expenses			380,196	4,041,299	6,102,964	8,995,795	7,420,162	6,055,325
Available Funds			\$	3,119,310	\$ 4,536,786	\$ 2,422,808	\$ (982,119)	\$ (409,274)	\$ 770,539
DENANDUNG EL INDS				2 440 240	¢ 7.050.000	ć 10.070.004	¢ 0.000 705	ć 0.607.544	¢ 0.450.054
REMAINING FUNDS			Ş	3,119,310	\$ 7,656,096	\$ 10,078,904	\$ 9,096,785	\$ 8,687,511	\$ 9,458,051





What is the path forward? What's next?



Statewide CMS Infrastructure





The Executive Budget recommends \$175 million to support the development and implementation of a statewide judicial Case Management System (CMS), implementing a significant recommendation of the Trial Court Funding Commission.

A single, state-funded CMS will reduce local court costs, improve data management, bring greater efficiency in court operations, and facilitate rollout of e-filing.

Integration





Circuit

- 64% JIS CCS/TCS (66)
- 18% Courtview (3)
- 6% Tyler (3)
- 2% JMS (2)
- <1% JustWare (1)
- 3% MI Court Desktop (1)
- 7% Custom / Homegrown (7)



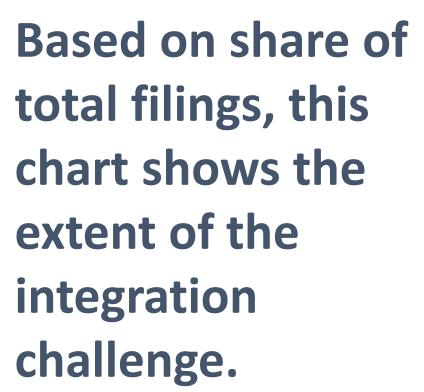
District

- 83% JIS DCS (111)
- 7% JMS (26)
- 3% QuadTran (8)
- 2% Justice Systems (1)
- <1% JustWare (1)
- 5% Custom / Homegrown (4)



Probate

- 53% JIS PCS/TCS (74)
- 40% Courtview (5)
- <1% JustWare (1)
- 3% Tyler (1)
- 3% Custom / Homegrown (2)



*Number of courts using a CMS is indicated in parentheses



Implementation



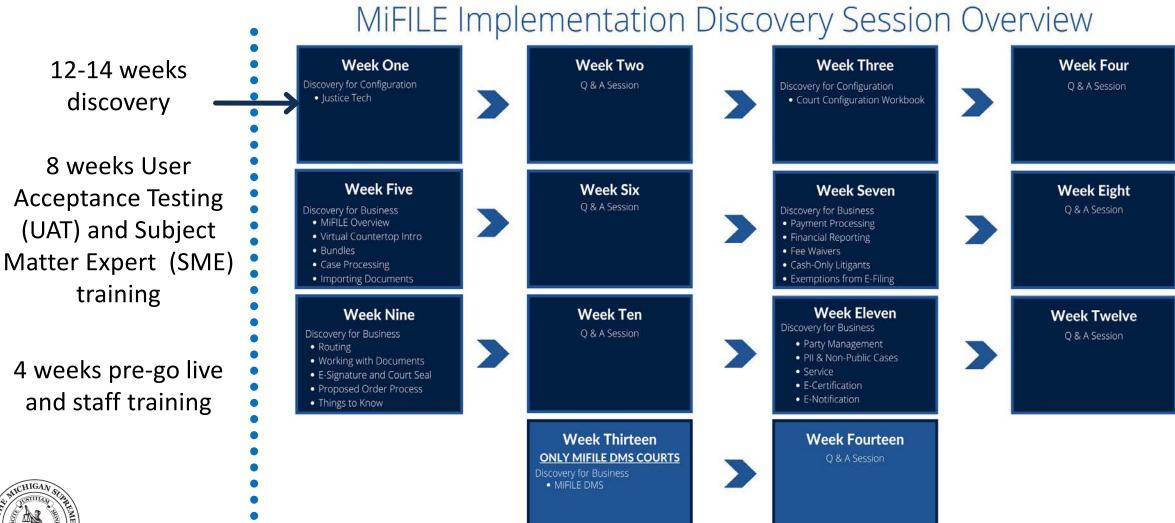
- Learning & improving in 2022
- Starts in Q1 2022
- Duration 6-9 months
- Using new implementation process and materials
- Looking for opportunities to compress timeline for future implementations
- Considering staggering kickoffs and running on-boarding groups in parallel

Missaukee Probate	Discovery for Configuration
Calhoun Probate	Discovery for Configuration
Gogebic Probate	Discovery for Configuration
D54B East Lansing – Ingham	Discovery for Configuration
D98-1 Gogebic	Discovery for Configuration
D10 Calhoun	Discovery for Configuration
D41B Clinton - Macomb	Discovery for Configuration
D51 Waterford – Oakland	Discovery for Configuration
D40 St Clair Shores – Macomb	Discovery for Configuration



Implementation Timeline is Rigorous





Implementation is Iterative





Identifying courts in Q1, 2022

Courts notified in March/April Q1, 2022

Courts using DCS or TCS probate and requesting the MiFILE DMS

Next subsequent group identified in Q3, 2022







Questions?

